

Minutes of the Meeting of the Churchill County Library Board

August 25, 2016

The Churchill County Library Board held a public meeting on Thursday August 25, 2016 beginning at 3:00 p.m. at the Churchill County Administration Building, 155n. Taylor Street, Room 102, Fallon, Nevada, 89406.

REGULAR AGENDA ITEMS

Call to Order: Chair Marilyn Hedges-Hiller called the meeting to order at 3:01 p.m.

Public Comment: None.

Roll Call: Present were Trustees Marilyn Hedges-Hiller, Jean Beatty, LeAnn Davis, and Denice Pinder; Library Director Carol Lloyd, Churchill County Deputy District Attorney Joe Sanford, County Commissioner Carl Erquiaga, and Geof Stark, Churchill County Human Resources.

Not present: Trustee Rebecca Taylor.

Verification and Posting of Agenda: Verified by Library Director Carol Lloyd.

Review and adoption of agenda: A motion to approve the agenda with the following change: NEW BUSINESS item 3 to follow REVIEW AND ADOPTION OF MINUTES was made by LeAnn Davis. Motion seconded by Marilyn Hedges-Hiller. All in favor.

Review and adoption of the minutes: A motion to approve the minutes of the Library Board meeting on July 28, 2016 was made by LeAnn Davis. Motion seconded by Denice Pinder. All in favor.

Evaluation of Director:

Geof Stark from Churchill County Human Resources explained that the evaluation of the Library Director must take place in an open meeting. He distributed and reviewed the evaluation form listing composite scores in each category.

A motion was made to accept Director Carol Lloyd's Evaluation as presented was made by LeAnn Davis. Motion seconded by Jean Beatty. All in favor.

A motion was made to approve a one-step merit increase; effective 8/31/2016 for Director Carol Lloyd was made by LeAnn Davis. Motion seconded by Denice Pinder. All in favor.

Library Board of Trustees' Report:

Marilyn Hedges-Hiller announced the CLA Wine Tasting will be held Saturday, August 27th at 7 PM. Denice Pinder commented that the Lahontan Valley News Ad for the event looked nice. Carol Lloyd stated the ads were comped by Steve Ranson.

Library Director's Report

Statistics: All categories showed an increase except Patron visits.

Information Technology Grant: Second Summer Session just finished. Fall Session begins Monday, August 29.

Summer Reading Program: Participation was at 732 with 1,424 books given away. Program is funded with \$6,000 from the Churchill Library Association.

Library Assistant position: Position has been filled. Maria Gill will start September 1, 2016.

Page position: A candidate has been found. It is expected they will start next week.

Nevada Library Association Conference: Held in Las Vegas October 18-19, 2016. Three Staff persons plan to attend.

Open Meeting Workshop: Will be held Monday, September 19, 2016 from 1-4 p.m. Location is the County Chambers. If interested, Trustees should let Carol know and she will register them.

Museum News: Churchill County Museum will have old photographs on display at the Library from September through October. Their fundraiser event will be in November.

Carol and Museum Director Dan Ingram are working on an LSTA grant to digitize newspapers currently on microfilm at the Library and hard copies stored at the museum. If approved, project would start in July 2017.

The Library is cataloging the museum's book collection. When completed materials location will be shown as "branch" designation.

Request for Reconsideration of Material: A DVD was challenged. A copy of the letter sent to patron was presented. If appealed, the matter will come to the Board.

Author Talk: Fred Hauptmann, author of "Damn I Shot My Horse" will present a talk on October 11. His family homesteaded north of Dixie Valley.

Set date and time of regular/special Library Board meetings: The next regular meeting is scheduled for Thursday, September 29, 2016 at 3:00 pm. Location is the County Administration Building, Room 102, 155 North Taylor Street, Fallon, NV.

OLD BUSINESS

Review and adoption of library marketing and publicity:

Lahontan Valley News: Two articles were distributed.

1. August 12, 2016 - - *WNC FALLON CLASSES: article on ITGTI Fall 2016 classes.*
2. August 19, 2016 - - Ad for CLA Wine Tasting.

Children's Librarian Jes: Flyer on "1,000 Books Before Kindergarten Program"

Public Libraries Article: "A Vital Space for Family Engagement"

Library Calendar of Events: September 2016

NEW BUSINESS

Review and adoption of Monthly Budget Report: A motion to accept the July 2016 budget was made by Jean Beatty. Motion seconded by Marilyn Hedges-Hiller. All in favor.

Review and Adoption of Library Gift Funds: A motion to approve the July 2016 Library Gift Funds was made by LeAnn Davis. Motion seconded by Marilyn Hedges-Hiller. All in favor.

Review, Revise, and adoption of the Collection Development Policy: Current Policy Documents were distributed. A motion was made to table the review, revision and adoption of the Collection Development Policy and related materials was made by LeAnn Davis. Motion was seconded by Jean Beatty. All in Favor.

Public Comment: None.

Meeting Adjourned at 4:20 p.m.

Respectfully Submitted,
Jean Beatty, Secretary