

## Minutes of the Meeting of the Churchill County Library Board

November 17, 2016

The Churchill County Library Board held a public meeting on Thursday, November 17, 2016 at the Churchill County Administration Building, 155 North Taylor Street, Room 102, Fallon, Nevada, 89406. The meeting was scheduled to begin at 3:00 p.m.

### REGULAR AGENDA ITEMS

**Call to Order:** Chair Marilyn Hedges-Hiller called the meeting to order at 3:04 p.m.

**Public Comment:** None.

**Roll Call:** Present were Trustees Marilyn Hedges-Hiller, Jean Beatty, Rebecca Taylor, LeAnn Davis, and Denice Pinder; Library Director Carol Lloyd, Churchill County Deputy District Attorney Joe Sanford. Absent: County Commissioner Carl Erquiaga.

**Verification and Posting of Agenda:** Verified by Library Director Carol Lloyd.

**Review and adoption of agenda:** A motion to approve the agenda was made by LeAnn Davis. Motion seconded by Rebecca Taylor. All in favor.

**Review and adoption of the minutes:** A motion to approve the minutes of the Library Board meeting on October 27, 2016 as corrected (NEW BUSINESS/Review and adoption of Monthly Budget Report: First sentence *change "state" funds to "county" funds*) was made by Rebecca Taylor. Motion seconded by Marilyn Hedges-Hiller. All in favor.

**Library Board of Trustees' Report:** None.

### Library Director's Report

Statistics: Additional page handed out. "Programs" only category not showing an increase.

Minimum Standards: Report reviewed. Carol noted the "10% of budget for collections" requirement is at 11.9%.

Patron Registration Form: Revised (October 27, 2016) Form handed out.

Information Technology Grant: Classes will start in January. Carol is working with Vincennes to offer Certification classes.

Overdrive: This site will soon link to Churchill County Library.

Christmas Centerpiece and Wreath Extravaganza: Wednesday, December 7 from 5:30-7:30 p.m.

Alan Kalt, County Comptroller: Invited for January or February meeting to review whole Budget.

**Set date and time of regular/special Library Board meetings:** The next regular meeting is scheduled for Thursday, December 22, 2016 at 3:00 pm. At the Churchill County Administration Building, 155 North Taylor Street, Room 102, Fallon, NV.

## **OLD BUSINESS**

### **Review and adoption of library marketing and publicity:**

Lahontan Valley News: One article was distributed.

1.

1. November 16, 2016 - - *Director's Column*: featuring Holiday Celebration, ITGT, Food for Fines, Friday Programs, Storytime, and New and Noteworthy.

Library Calendar of Events: December 2016.

## **NEW BUSINESS**

**Review and adoption of Monthly Budget Report:** A motion to accept the November 2016 budget was made by LeAnn Davis. Motion seconded by Rebecca Taylor. All in favor.

**Review and Adoption of Library Gift Funds:** A motion to approve the October 2016 Library Gift Funds was made by LeAnn Davis. Motion seconded by Rebecca Taylor. All in favor.

**Closing the Library in November:** A motion to approve closing the library on Wednesday, November 23 at 5:00 p.m. and all day closing on Saturday, November 26 for the Thanksgiving holiday was made by LeAnn Davis. Motion seconded by Rebecca Taylor. All in favor.

**Closing the Library in December:** A motion to approve closing the library all day on Saturday, December 24 and all day on Saturday, December 31 was made by LeAnn Davis. Seconded by Rebecca Taylor. All in favor.

**Public Comment:** None.

**Meeting Adjourned at 3:45 p.m.**

Respectfully Submitted,  
Jean Beatty, Secretary