

## Minutes of the Meeting of the Churchill County Library Board

December 28, 2017

The Churchill County Library Board held a public meeting on Thursday, December 28, 2017 at the Churchill County Library Annex, 507 South Maine Street, Fallon, Nevada, 89406. Rear entrance. The meeting was scheduled to begin at 3:00 p.m.

### REGULAR AGENDA ITEMS

**Call to Order:** Chair Marilyn Hedges-Hiller called the meeting to order at 3:00 p.m.

**Public Comment:** None.

**Roll Call:** Present were Trustees Marilyn Hedges-Hiller, Jean Beatty, Denice Pinder, Bill Williams, and Jo Petteruti; Library Director Carol Lloyd, Churchill County Deputy District Attorney Joe Sanford, and Churchill County Commissioner Carl Erquiaga.

**Verification and Posting of Agenda:** Verified by Library Director Carol Lloyd.

**Review and adoption of agenda:** A motion to approve the agenda was made by Jo Petteruti. Motion seconded by Bill Williams. All in favor.

**Review and adoption of the minutes:** A motion to approve the minutes of the Library Board meeting on November 16, 2017 was made by Bill Williams. Motion seconded by Jo Petteruti. All in favor.

**Library Board of Trustees' Report:** Jean Beatty reported Library's Christmas Extravaganza on December 8, 2017 was well attended.

### Library Director's Report

Statistics: Circulation is down slightly. Patron visits were up.

LSTA: The State Library approved the writing of an LSTA grant proposal. Carol is requesting approximately \$75,000 for an on-line business resource center. Two programs on marketing materials are waiting for next year's availability of funds.

David Pelzer Event: Carol will confirm next week that contract for his presentation has been signed.

New email address for Director: [celloyd@churchillcountylibrary.org](mailto:celloyd@churchillcountylibrary.org)

Nevada Library CoOp: An open meeting law complaint is being addressed. Cyndi O, from Winnemucca, has been hired as the emergency CoOp Coordinator.

Minimum Standards: Report was reviewed. All standards have been met.

Jeffrey M. Kintop Memo: Nevada State Library and Public Records Administrator's memo was reviewed.

Artist's Reception: Featured work will be from High School Art teacher Jamie Schaffer's Art I class. Event is Tuesday, January 16, 2018 from 5:00-6:30 PM.

**Set date and time of regular/special Library Board meetings:** The next regular meeting is scheduled for Thursday, January 25, 2018 at 3:00 pm. at the Churchill County Library Annex, 507 South Maine Street, Fallon, NV. Rear entrance.

## **OLD BUSINESS**

### **Review and adoption of library marketing and publicity:**

Lahontan Valley News: one article was distributed.

1. December 6, 2017 - - *Director's Column.*

Library Calendar of Events: January 2018.

Wall Street Journal: November 15, 2017- *Google, Shmoogle. Reference Librarians Are Busier Than Ever.*

Quill America Newsletter: Fall 2017 article submitted by Linda Larson: *Sagebrush Quillers. . . Plus*

## **NEW BUSINESS**

**Review and adoption of Monthly Budget Report:** A motion to accept the final November 2017 budget report was made by Jo Petteruti. Motion seconded by Bill Williams. All in favor.

**Review and adoption of Library Gift Funds:** A motion to approve the November 2017 Library Gift Funds was made by Denice Pinder. Motion seconded by Jo Petteruti. All in favor.

**Public Comment:** None.

**Meeting Adjourned at 3:47 p.m.**

Respectfully Submitted,  
Jean Beatty, Secretary