

Minutes of the Meeting of the Churchill County Library Board

May 24, 2018

The Churchill County Library Board held a public meeting on Thursday, May 24, 2018 at the Churchill County Library Annex, 507 South Maine Street, Fallon, Nevada, 89406. Rear entrance. The meeting was scheduled to begin at 3:00 p.m.

REGULAR AGENDA ITEMS

Call to Order: Chair Marilyn Hedges-Hiller called the meeting to order at 3:00 p.m.

Public Comment: None.

Roll Call: Present were Trustees Marilyn Hedges-Hiller, Denice Pinder, Jean Beatty, Bill Williams, and Jo Petteruti; Library Director Carol Lloyd; and Churchill County Deputy District Attorney Ben Shawcroft.

Absent was Churchill County Commissioner Carl Erquiaga.

Verification and Posting of Agenda: Verified by Library Director Carol Lloyd.

Review and adoption of agenda: A motion to approve the agenda was made by Bill Williams. Motion seconded by Jo Petteruti. All in favor.

Review and adoption of the minutes: A motion to approve the minutes of the Library Board meeting on April 26, 2018 was made by Jo Petteruti. Motion seconded by Bill Williams. All in favor.

Library Board of Trustees' Report: Jean Beatty attended the May 8 Flying Artist's Reception. Denice Pinder and Jean Beatty attended the May 9 Public Strategic Planning Meeting. Jean Beatty and Jo Petteruti attended the May 10 Blue Ribbon Strategic Planning Meeting.

Library Director's Report

Statistics: Patron visits and Program numbers continue to rise. Circulation has returned to 2017 numbers.

Bessie Minor Swift Grant: \$3,000 was received and will be used for Summer Reading Program Outreach to SumFun, NAS Fallon, and Fallon Youth Clubs.

CLA Fundraiser: *Books, Bites and Beverages: A Literary Adventure!* will be held August 10 at 6:30 p.m.

Better World Book Grant: Children's Librarian Jes MacDiarmid has applied for a grant that will target Young Adult readers, an underserved population.

Strategic Plan: Three focus group meetings and one Blue Ribbon meeting have been held. On line survey will close on Tuesday, May 29, 2018. June 6 will be the final Blue Ribbon meeting. When Strategic Plan is completed, it will be presented to the Board for approval.

CoOp Update: A mistake in billing will be reflected in an increase this year. The remote hosting catalogue (Polaris) will be upgraded in July. Four upgrades are still due. The CAIEFA contract has been

signed. An LSATA grant of \$100,000 has been designated for Strategic Planning. The CoOp will be moving to the Adams Hub which will be a savings of \$11,000 per year.

Set date and time of regular/special Library Board meetings: The next regular meeting is scheduled for Thursday, June 28, 2018 at 3:00 pm. at the Churchill County Library Annex, 507 South Maine Street, Fallon, NV. Rear entrance.

OLD BUSINESS

Review and adoption of library marketing and publicity:

Lahontan Valley News: two articles were distributed.

1. May 4, 2018 - - *Director's Column*: features information about Strategic Planning meetings and survey.
2. May 16, 2018 - - photo and article: *Rotary Club of Fallon, local library donate 200 books to Northside.*

National Library Legislative Day Plan: May 7 & 8, 2018 in Washington, D.C.

Churchill Library Association Endowment Flyer

Summer Reading Program Flyer

NEW BUSINESS

Review and adoption of Monthly Budget Report: A motion to accept the April 2018 budget report was made by Jo Petteruti. Motion seconded by Denice Pinder. All in favor.

Review and adoption of Library Gift Funds: A motion to approve the April 2018 Library Gift Funds was made Bill Williams. Motion seconded by Denice Pinder. All in favor.

Review and possible action to approve the Computer Use Policy: A motion to approve the Computer Use Policy was made by Bill Williams. Motion seconded by Jo Petteruti. All in favor.

Review and possible action to approve the Minor's Use of Computers form: A motion to approve the Minor's Use of Computers form was made by Jo Petteruti. Motion seconded by Bill Williams. All in favor.

Public Comment: None.

Meeting Adjourned at 3:32 p.m.

Respectfully Submitted,
Jean Beatty, Secretary