

Minutes of the Meeting of the Churchill County Library Board

July 27, 2017

The Churchill County Library Board held a public meeting on Thursday, July 27, 2017 at the Churchill County Administration Building, 155 N. Taylor, Fallon, Nevada, 89406. The meeting was scheduled to begin at 3:00 p.m.

REGULAR AGENDA ITEMS

Call to Order: Chair Marilyn Hedges-Hiller called the meeting to order at 3:06 p.m.

Public Comment: None.

Roll Call: Present were Trustees Marilyn Hedges-Hiller, Jean Beatty, Denice Pinder, Bill Williams, and Jo Petteruti; Library Director Carol Lloyd, Churchill County Deputy District Attorney Joe Sanford, and County Commissioner Carl Erquiaga. Visitor: Geof Stark, Churchill County Human Resources Director.

Verification and Posting of Agenda: Verified by Library Director Carol Lloyd.

Review and adoption of agenda: A motion to approve the agenda with the change of moving Geof Stark's presentation to precede the minutes was made by Jean Beatty. Motion seconded by Denice Pinder. All in favor.

NEW BUSINESS

Discussion and possible action to approve Library Director's annual evaluation: Geof Stark, Churchill County Human Resources Director handed out the evaluation packet. Directions were to look at eight categories. Packets are due back in his office August 14, 2017.

Review and adoption of the minutes: A motion to approve the minutes of the Library Board meeting on June 22, 2017 with the following correction under New Business after Item 2 (Review and adoption of Library Gift funds). ADD: *"Consideration and possible action re: Approval of \$60,000 from the Freeman and Norma Morgan Trust to be used for non-book items FY 2017-2018: A motion to approve \$50,000 from the Freeman and Norma Morgan Trust to be used for non-book items FY 2017-2018 was made by Marilyn Hedges-Hiller. Seconded by Denice Pinder. All in favor."* was made by Jean Beatty. Motion seconded by Jo Petteruti. All in favor.

Library Board of Trustees' Report: Marilyn Hedges-Hiller attended the Coding Workshop taught by Joe Sanford. She enjoyed the demonstration.

Library Director's Report

Statistics: Gate counter has been broken. Circulation is down. No explanation.

Trustees Introduced: New Trustees Bill Williams and Jo Petteruti were introduced and welcomed.

Ethics Training: Carol felt like the training went well. She thanked Bill Williams for attending.

Trustee Training: The program has been renewed for another year. Log in directions can be found in Trustee Binders. They are interesting mini-courses.

Director Vacation: Carol will be on vacation until the following Monday.

Coding Classes: Carol thanked Joe Sanford for teaching the coding classes. One more is scheduled for August 25, 2017.

Literary Wine and Food Tasting: Tickets are available for the CLA fundraiser on Friday, August 18, 2017. Monies raised are used for the Summer Reading Program.

Contact Information for Board Members: Current information sheet was handed out.

August Meeting: Meetings will now be at the Annex. Rear entrance to Building should be used.

Set date and time of regular/special Library Board meetings: The next regular meeting is scheduled for Thursday, August 24, 2017 at 3:00 pm. at the Churchill County Library Annex, 507 AFallon, NV.

OLD BUSINESS

Review and adoption of library marketing and publicity:

Lahontan Valley News: One article was distributed.

1. July 12, 2017 - - Director's Column. Included: Save the date!, Summer Reading, coding workshops, featured artist, Story Time, Knitting Club, and New and Noteworthy titles.

2nd Tuesday Communiqué: July 11, 2017 newsletter from the State Library.

Library Calendar of Events: August 2017.

2017 Summer Reading Program Disbursements: How CLA funds were spent to date.

NEW BUSINESS

Discussion and possible action to approve the 2017 Annual Report: A motion to approve the 2017 Annual Report was made by Marilyn Hedges-Hiller. Motion seconded by Bill Williams. All in favor.

Review and adoption of Monthly Budget Report: A motion to accept the July 2017 budget report was made by Denice Pinder. Motion seconded by Bill Williams. All in favor.

Review and adoption of Library Gift Funds: A motion to approve the June 2017 Library Gift Funds was made by Jo Petteruti. Motion seconded by Denice Pinder. All in favor.

Public Comment: None.

Meeting Adjourned at 3:47 p.m.

Respectfully Submitted,
Jean Beatty, Secretary