

## Minutes of the Meeting of the Churchill County Library Board

October 25, 2018

The Churchill County Library Board held a public meeting on Thursday, October 25, 2018, at the Churchill County Library Annex, 507 South Maine Street, Fallon, Nevada. The meeting was scheduled to begin at 3:00 p.m.

### REGULAR AGENDA ITEMS

**Call to Order:** Chair Marilyn Hedges-Hiller called the meeting to order at 3:00 p.m.

**Public Comment:** None

**Roll Call:** Present were Trustees Marilyn Hedges-Hiller, Bill Williams, Jo Petteruti, Kelli Kelly and Denice Pinder; Library Director Carol Lloyd; Churchill County Deputy District Attorney Joseph Sanford.

Zip Upham, President of the Churchill Library Association was present.

**Verification and Posting of Agenda:** Verified by Library Director Carol Lloyd.

**Review and adoption of agenda:** A motion was made by Jo Petteruti to approve the agenda, seconded by Bill Williams. All in favor.

**Review and adoption of the minutes:** A motion to approve the minutes of the Library Board meeting of September 27, 2018 was made by Jo Petteruti and seconded by Bill Williams. All in favor.

**Library Board of Trustees' Report:** Jo Petteruti reported that she was voted into the Churchill Library Association as a Board member on September 22, 2018. She will act as the liaison between the Library Board of Trustees and the Churchill Library Association.

### Library Director's Report:

Statistics: Statistics were provided.

Member Update: Corrected member contact information was distributed.

Museum Collaboration: The Library is collaborating with the Churchill County Museum on its prohibition exhibit which will run through November and December. The flyer was provided.

November Calendar: The Library Calendar of Events was provided.

NLA Conference Update: Carol Lloyd attended the Nevada Association Conference on Las Vegas. She reported the highlight as the Teen VR Center at one of the Las Vegas Clark County Libraries.

Vacation: Carol Lloyd will be on vacation beginning October 29, 2018.

**Set date and time of regular Library Board meeting:** The next regular meeting is scheduled for Thursday, November 29, 2018 at 3 p.m. at the Churchill County Library Annex, 507 South Maine Street, Fallon, NV.

### OLD BUSINESS

**Adoption of library marketing and publicity:** Director Carol Lloyd handed out copies of her article from the Lahontan Valley News from October, an article about the Library as reported to the Commissioners in October and the November 2018 Calendar of Events.

**Review, discussion and possible action to approve items related to the Churchill Library Endowment Fund.** Zip Upham gave a report detailing the CLA Investment Policy which included the level of risk and the

over \$25,000 to be invested shortly. Questions included who is managing the fund; Doug Drost with Edward Jones, and that when/if the LBOT includes either Morgan Trust or Gift Funds into the Endowment Fund who will them have control of those funds; CLA. Joe Sanford reported that if funds are transferred into the Endowment Fund he will write a MOU so that transaction can be tracked. After additional discussion it was determined that this item will remain on the agenda for possible discussion at the November meeting. It cannot be voted on until it is agenzized with a specific dollar amount attached to the action item.

## **NEW BUSINESS**

**Review and adoption of Monthly Budget Report:** It was noted this month's budget is up to date and that the transfer to new accounting software at the County is complete. Carol Lloyd detailed a few high points from the new formA motion to accept the September 2018 budget report was made by Denice Pinder and seconded by Kelli Kelly. All in favor.

**Review and adoption of Library Gift fund:** Library Director Carol Lloyd provided an overview of the Gift Fund report. Bill Williams made a motion to accept the October 2018 Library Gift Fund. Denice Pinder seconded. All in favor.

**Review and action for election of officers-Secretary is currently vacant:** No one offered to handle this task.

**Public Comment:** Zip Upham invited the Library Board of Trustees to attend a Churchill Library Association meeting. The next one is scheduled for Monday, November 26, 2018 at 4:00pm at the Library Annex.

**Adjournment: 3:46 p.m.**

Respectfully submitted,  
Carol Lloyd