

Minutes of the Meeting of the Churchill County Library Board

November 29, 2018

The Churchill County Library Board held a public meeting on Thursday, November 29, 2018, at the Churchill County Library Annex, 507 South Maine Street, Fallon, Nevada. The meeting was scheduled to begin at 3:00 p.m.

REGULAR AGENDA ITEMS

Call to Order: Vice-Chair Denice Pinder called the meeting to order at 3:00 p.m.

Public Comment: None

Roll Call: Present were Trustees, Bill Williams, Jo Petteruti, Kelli Kelly and Denice Pinder; Library Director Carol Lloyd; Commissioner Carl Erquiaga.

Absent: Marilyn Hedges-Hiller

Verification and Posting of Agenda: Verified by Library Director Carol Lloyd.

Review and adoption of agenda: A motion was made by Kelli Kelly to approve the agenda, seconded by Bill Williams. All in favor.

Review and adoption of the minutes: A motion to approve the minutes of the Library Board meeting of October 25, 2018 as corrected was made by Bill Williams and seconded by Jo Petteruti. All in favor.

Library Board of Trustees' Report: Jo Petteruti reported that she attended the Jazz Age Party held at the Pennington Life Center which was fun. She also talked about the Monday Movies & Mixology event which she is a part of, and that Tammy Grace has a new book. Kelli agreed that these are fun events involving community partners.

Library Director's Report:

Statistics: Statistics were provided.

Book Discussion: Last Call: The Rise and Fall of Prohibition by Daniel Okrent will be held at the Library on December 11, 2018 at 6:00pm. Rik Andrews, Churchill Library Association Board member will lead the discussion.

Last Call Supper Club: This event is co-sponsored by the Churchill County Museum Association and the Churchill Library Association on December 31, 2018 at 8:00pm. It is part of the Prohibition Exhibit programming. Tickets are \$65 per person or \$480 for a table of 8.

December Calendar: The Library Calendar of Events was provided.

CoOp Strategic Plan: LBOT members are asked to attend the planning meeting on Tuesday December 4 at the Library to assist in future planning for the CoOP.

The Library Book by Susan Orlean: An interesting book based around a fire in the Los Angeles Public Library in 1983.

Set date and time of regular Library Board meeting: The next regular meeting is scheduled for Thursday, December 20, 2018 at 3 p.m. at the Churchill County Library Annex, 507 South Maine Street, Fallon, NV. Carol Lloyd will check with Marilyn Hedges-Hiller to see if she can attend on that date.

OLD BUSINESS

Adoption of library marketing and publicity: Director Carol Lloyd distributed copies of the 2018 December Calendar of Events.

Review, discussion and possible action to approve items related to the Churchill Library Endowment Fund: After a brief discussion Bill Williams moved that this item be tabled until the December meeting. Jo Petteruti seconded. All in favor.

Review and possible action to elect officers: Jo Petteruti made a motion to elect Kelli Kelly Secretary. Denice Pinder seconded. All in favor.

NEW BUSINESS

Review and adoption of Monthly Budget Report: The budget was discussed with a question regarding the Collection Development line item. Carol Lloyd will look into it and report specifics at the next meeting. There was a discussion about the future needs of the Library including Carol Lloyd's report to the Commissioners. Also discussed was the budget process, possible library expansion, and personnel needs. Bill Williams made a motion to approve the budget. Jo Petteruti seconded. All in favor.

Review and adoption of Library Gift fund: Library Director Carol Lloyd provided an overview of the Gift Fund report. Not included in the Churchill Library Association line item is \$1,650 provided for a dance floor and Jetty Rae event. Kelli Kelly made a motion to accept the Library Gift fund report. Jo Petteruti seconded. All in favor.

Review and action to approve Interlibrary Loan Policy Agreement: Carol Lloyd gave a report on why this is in place and that the agreement will be on file with the Nevada State Library, Archives and Public Records. Bill Williams made a motion to approve. Kelli Kelly seconded. All in favor.

Review and action to approve the 2019 Minimum Public Library Standards: Carol Lloyd went over the Standards line by line. Jo Petteruti made a motion to approve. Kelli Kelly seconded. All in favor.

Public Comment: None

Adjournment: 3:58 p.m.

Respectfully submitted,
Carol Lloyd