

## Minutes of the Meeting of the Churchill County Library Board

April 25, 2019

The Churchill County Library Board held a meeting on Thursday, April 25, 2019, at the Churchill County Library Annex, 507 South Maine Street, Fallon, Nevada. The meeting was scheduled to begin at 3:00 p.m.

### REGULAR AGENDA ITEMS

**Call to Order:** Chair Marilyn Hedges-Hiller called the meeting to order at 3:00 p.m.

**Public Comment:** None

**Roll Call:** Present were Trustees Marilyn Hedges-Hiller, Denice Pinder, Bill Williams, Jo Petteruti; Library Director Carol Lloyd; and Churchill County Deputy District Attorney Joe Sanford.

Absent: Library board member Kelli Kelly and County Commissioner Carl Erquiaga.

**Verification and Posting of Agenda:** Verified by Library Director Carol Lloyd.

**Review and adoption of agenda:** A motion to approve the agenda for the meeting was made by Bill Williams and seconded by Jo Petteruti. All in favor.

**Review and adoption of the minutes:** A motion to approve the minutes of the Library Board meeting of March 28, 2019, was made by Jo Petteruti and seconded by Bill Williams. All in favor.

**Library Board of Trustees' Report:** Marilyn Hedges-Hiller and Bill Williams both attended the CoOp Strategic Plan Meeting on April 9<sup>th</sup>. Both board members felt the meeting was informative and a lot of questions they had were answered.

Marilyn also commented that in preparation for the upcoming fundraiser Book, Bites, and Beverages she watched the movie *Secret Life of Bees*.

### Library Director's Report:

**Statistics:** Statistics were provided. Numbers for circulation, patron visits, and daily average of patrons dropped again. Jo Petteruti suggested incorporation of statistics from 2016-2018.

**Books Bites and Beverages:** The CLA fundraising event is still scheduled for Friday, August 9, 2019 at 6:30. Books this year include: *Don't Skip Out on Me* by Willy Vlautin; *America for Beginners*, by Leah Fraqui; *The Secret Life of Bees* by Sue Monk Kidd; *Zorro* by Isabel Allende; *Searching for Pekpek: Cassowaries and Conservation in the New Guinea Rainforest* by Andrew L. Mack; and *The Farm Series* by local author George Morrow. Tickets are \$30 each and raffle tickets will also be sold. All proceeds will be used to benefit the library.

**2019 -2020 Budget Update:** Director Carol Lloyd commented she believes the new library position she requested is still included in the 2020 Churchill County budget as she has not heard otherwise.

**Nevada Library Cooperative:** The Cooperative met at the Churchill County Library on April 9, 2019 at 6:00. Fallon Post wrote an article about the meeting but it did contain some errors. The Nevada State Library Administrator Tod Colegrove was also in attendance. Director Carol Lloyd commented that it is nice to have the state library back as a partner. The CoOp is still housed in a room in the state library but it is a smaller, less expensive one than previous. Director Carol Lloyd has attended many meetings the last several months attempting to bring the CoOp into a cohesive group. Each member of the CoOp will host a similar meeting like that which was held at our library.

**Author Event:** Steve Raabe, author of *Patrolling the Heart of the West* will be in attendance on May 22<sup>nd</sup> at 6 p.m. Steve is a former highway patrolman and his book is a collection of short stories about his career.

**Farmer's Market:** The Farmer's Market will be held from June 7 through September 27 this summer in the Twisted Branch parking lot. Our Churchill Library Association (CLA) will be occupying one of the free spaces. They will have a table with information about the library and signups for library cards will be available.

**Set date and time of regular Library Board meeting:** The next regular meeting is scheduled for Thursday, May 23, 2019, at 3 p.m. at the Churchill County Library Annex, 507 South Maine Street, Fallon, NV.

## **OLD BUSINESS**

**Adoption of library marketing and publicity:** Director Carol Lloyd handed out copies of her article from the Lahontan Valley News dated April 24, 2019. The article provided information about the upcoming fundraiser Book, Bites, and Beverages on August 9<sup>th</sup>. She also handed out an article from *Quill America* newsletter with a picture of our local quillers, projects in hand, at the library. Director Carol Lloyd also handed out the May Calendar of Events, an article about blockchain technology, and the Biannual Report to the Governor and Nevada State Legislature from the State Council on Libraries and Literacy.

## **NEW BUSINESS**

**Review and adoption of Monthly Budget Report:** A motion to accept the March 2019 monthly budget report was made by Bill Williams and seconded by Marilyn Hedges-Hiller. All in favor.

**Review and adoption of Library Gift funds:** The amount shown does not reflect the \$15,000 that was approved to be moved to the CLA. Marilyn Hedges-Hiller requested a report of the CLA fund be provided next month. Jo Petteruti agreed to provide this information. Jo Petteruti made a motion to accept the March 2019 Library Gift Funds. Bill Williams seconded. All in favor.

**Review and approve Director's report to the Churchill County Board of Commissioners.** Director Carol Lloyd will be giving a quarterly report to the Commission on the state of the library. After the Board was given time to review the report, Bill Williams made a motion to accept the Library Report to the Commission dated May 2, 2019. Marilyn Hedges-Hiller seconded. All in favor.

**Review and approve Nevada Library Cooperative Contract.** Included in membership are purchased items, Overdrive and mobile printing. Costs for membership to the CoOp were discussed. These costs include space rental and Director Cindy O's salary. Costs cannot *exceed* the quoted amount in the contract. Costs are based on access and usage of the CoOp. This contract is to be signed every four years, versus every five years as of old. This was tabled for a vote at the next meeting.

**Public Comment:** None

**Adjournment: 3:53 p.m.**

Respectfully submitted,  
Denice Pinder.