

May 23, 2019

The Churchill County Library Board of Trustees held a public meeting on Thursday, May 23rd, 2019 at the Churchill County Library Annex, 507 South Maine Street, Fallon, Nevada. The meeting was scheduled to begin at 3:00 p.m.

REGULAR AGENDA ITEMS

Call to Order: Chair Marilyn Hedges-Hiller called the meeting to order at 3:05 pm

Public Comment: None

Roll call of members:

Present were Trustees: Marilyn Hedges-Hiller, Kelli Kelly, Denice Pinder, Jo Petteruti; Library Director Carol Lloyd, County Commissioner Carl Erquiaga.

Guest: Cindy O – Nevada Library Co-operative

Absent: Deputy District Attorney Joe Sanford, Board Member Bill Williams

Verification of the posting of the agenda: Verified by Library Director Carol Lloyd

Review and adoption of agenda: In order to accommodate guest Cindy O, new business item #3 was moved to the front of the agenda. A motion was made to adopt the agenda as amended by Jo Petteruti, seconded by Kelli Kelly. All in favor.

Review and adoption of April 25, 2019 minutes: A motion was made to adopt the minutes by Kelli Kelly, seconded by Jo Petteruti. All in favor.

Board of Trustees Report:

Board member Jo Petteruti reported that she signed up for the Summer Reading Program.

New Business #3 – Action to approve Nevada Library Co-operative contract at a total cost of not more than an estimated \$24,500 in FY 20, \$26,500 in FY 21, \$28,500 in FY 22, and \$30,500 in FY 24; per fiscal year.

Cindy O presented a report explaining the Nevada Library Co-operative financials with details on the cost breakdown for charges to the Churchill County Library. Projections for expenses are higher than she expects in reality—err on the side of caution. Costs are determined by library circulation, customers in database, and inventory in database. Based on these determining factors, the co-operative establishes a percentage of investment for all participating libraries. Cost sharing is based on this percentage of investment.

****Churchill County Library circulation matches Lyon with less than 1/3 of patrons in Lyon County** This means our customers check out more books!**

The more staff (users) that an individual library has – the greater the cost.

The Nevada State Library, Archives and Public Records is the co-operatives fiscal agent.

There is a basic co-operative fee that is based on the investment percentage. Then there are additional fees based on the ‘cafeteria options’ to which we subscribe. These items are billed separately based on usage.

Lynda will probably not be included in the co-operative because the cost is prohibitive.

Motion was made to approve the Nevada Library Co-operative contract as presented by Kelli Kelly, seconded by Jo Petteruti. All in Favor.

Library Directors Report

Statistics for April were provided. Additionally, library director Carol Lloyd presented statistics with an eye to the ‘long-view’ highlighting the growth of programming participation in the library over time.

Save the Date: Books, Bites, and Beverages is scheduled for Friday, August 9th @ 6:30 pm. This event is the premier fundraising event of the Churchill Library Association fundraising board.

Author Steve Raabe – There were approximately 20 people in attendance on May 22nd for the Steve Raabe presentation. Ron Belbin did an excellent job as the moderator for the event.

CLA Endowment Fund Balance - \$46,998.70 including \$1000 in the corporate account.

Artists Reception for Sheree Jensen and Linda Hammonds - took place on May 21st. There were around 40 people in attendance including lots of new faces.

LSTA Grant Application - Carol has applied for an LSTA grant for \$10,000 to start a plan for expansion of the library.

CAC collaboration - there are plans for 2 author events over the next year in collaboration with the Churchill Arts Council. Events will include Robert Leonard Reid and Claire Watkins.

VR on the news - Churchill County Library will be on channel 4 news at 6:00 pm featuring the virtual reality programming.

Page position - The library is now hiring for a page position.

Tech Services - Carol anticipates the tech services librarian position will post on the 6th of June pending final approval by the Churchill County Commissioners.

Nevada Library Co-operative - approved the needs assessment and strategic plan.

Set Date and Time for the regular Library Board Meeting: The next regular meeting is scheduled for Thursday, June 27th, 2019 at 3 pm at the Churchill County Library Annex, 507 South Maine Street, Fallon, NV.

Board member Denice Pinder will likely be absent.

OLD BUSINESS

Library Marketing and Publicity: Library director Carol Lloyd provided information about the summer reading program. Additionally, the cataloging of the museum collection is virtually complete. A copy of the June calendar was provided. A thank you note from Northside early learning center was shared.

NEW BUSINESS

Review and Adoption of the Monthly Budget Report:

Library director Carol Lloyd reported that the copy machine blew-up so there was an unexpected by required expense in replacing it. Also – OPI is great!

Motion was made to approve the monthly budget report by Jo Petteruti, seconded by Denice Pinder. All in favor.

Review and Adoption of Library Gift Fund Report:

Motion was made to approve the library gift fund report by Marilyn Hedges-Hiller, seconded by Jo Petteruti. All in Favor.

Public Comment: None

Adjournment: 4:25pm

Respectfully submitted,



Kelli Kelly
June 12, 2019