

Minutes
of the Meeting of the
Churchill County Library Board
September 25, 2014

The Churchill County Library Board held a public meeting on September 25, 2014 beginning at 3:03 p.m. at the Churchill County Library Annex, 507 South Maine Street, Fallon, Nevada.

REGULAR AGENDA ITEMS

Call to Order

Chairman Zip Upham called the meeting to order at 3:03 p.m.

The certificate of posting was noted.

Public Comment

None.

Roll Call

Present were Trustees Zip Upham, Kim Farnham, Dottie Brown and Ann Rapp. Also present were Library Director Carol Lloyd, Churchill County Senior Deputy District Attorney Ben Shawcroft, President of the Churchill Library Association Marilyn Hedges-Hiller, County Commissioner Bus Scharmann, and member of the public Alan Warner. Absent: Trustee Rebecca Taylor.

Review and adoption of agenda

A motion was made by Ann Rapp to approve the agenda. Second: Kim Farnham. All in favor.

Review and adoption of the minutes

A motion was made by Dottie Brown to approve the minutes of the Library Board meeting on August 28, 2014. Second: Ann Rapp. All in favor.

Trustee Training

The Board discussed Module 6 of the Trustee Training course from ALTAFF.

Library Board of Trustees' Report

The applicants for the two upcoming Library Board openings will be interviewed on Friday, September 26.

Library Director's Report

Carol has made arrangements for the Board to meet in Room 102 of the County Administration Building beginning in November since the Annex will be in use as the temporary Library during the repurpose project. Carol has finished the project of weeding the Library's collection.

Set date and time of regular/special Library Board meetings

The next regular meeting is scheduled for Thursday, October 23, 2014 at 3:00 pm at the Library Annex at 507 South Maine Street. The Board will meet first at the Library for a walk-through. A motion was made by Ann Rapp to reschedule the November meeting to Thursday, November 20 and the December meeting to Thursday, December 18 to avoid conflict with the holidays. Second: Kim Farnham. All in favor. Both meetings will be held in Room 102 of the County Administration Building.

OLD BUSINESS

Review and adoption of library marketing and publicity

Carol spoke about the Library at the CEDA breakfast on September 17. There were two articles in the Lahontan Valley News about the Library repurpose project.

Discussion and possible action to approve closing the Library

A motion was made by Kim Farnham to approve closing the Library on Thursday, October 30 and Saturday, November 1 to accommodate relocation to the Annex. Second: Dottie Brown. All in favor.

Discussion and possible action to approve business related to the building repurpose project

Bids are due October 17 and the Design Team will present to the Board at the October 23 meeting. Work is scheduled to begin November 13, 2014 and the Library will reopen at 553 S. Maine St. on March 2, 2015. The Churchill County School District has offered to store books and furniture in a building across from the Library.

An extended checkout period will begin in October: anything except new books, DVDs, and books on CD will not be due back to the Library until the second week of March. Up to 100 items can be checked out for the extended period.

Storytime will be held in the Churchill County Museum during the relocation of the main building.

Carol is updating the County Commissioners on the repurpose project on October 2 at 8:25 am.

NEW BUSINESS

Review and adoption of monthly financial report

As of 09/09/14, 17% of the fiscal year has elapsed and 24% of the budget has been spent. The CLAN fee was fully paid off during the month of July. A motion to accept the budget was made by Dottie Brown. Second: Ann Rapp. All in favor.

Review of Library Building and Gift Funds

A motion was made by Ann Rapp to approve the Library Building and Gift Funds as presented. Second: Kim Farnham. All in favor.

Public comment

None.

The meeting was adjourned at 3:50 p.m.

Respectfully Submitted,

Kim Farnham, Board Member and Secretary