

**Minutes**  
**of the Meeting of the**  
**Churchill County Library Board**

**October 23, 2014**

The Churchill County Library Board held a public meeting on October 23, 2014 beginning at 3:00 p.m. at the Churchill County Library, 553 South Maine Street, Fallon, NV and continuing at the Churchill County Library Annex, 507 South Maine Street, Fallon, Nevada.

**REGULAR AGENDA ITEMS**

**Call to Order**

Chairman Zip Upham called the meeting to order at 3:18 p.m.

The certificate of posting was noted.

**Public Comment**

None.

**Roll Call**

Present were Trustees Zip Upham, Kim Farnham, Dottie Brown and Ann Rapp. Also present were Library Director Carol Lloyd, Churchill County Senior Deputy District Attorney Ben Shawcroft, Board Members-Elect Marilyn Hedges-Hiller and Jean Beatty, and County Commissioner Bus Scharmann. Absent: Trustee Rebecca Taylor.

**Review and adoption of agenda**

A motion was made by Ann Rapp to approve the agenda. Second: Dottie Brown. All in favor.

**Review and adoption of the minutes**

A motion was made by Dottie Brown to approve the minutes of the Library Board meeting on September 25, 2014. Second: Ann Rapp. All in favor.

**Library Board of Trustees' Report**

None

**Library Director's Report**

Carol Lloyd thanked Zip Upham and Dottie Brown for their years of service on the Library Board and welcomed Marilyn Hedges-Hiller and Jean Beatty as new Board Members to be sworn in next week.

Carol updated the County Board of Commissioners on the status of the repurpose project on October 2. She will schedule a construction tour for the Commissioners in December.

### **Set date and time of regular/special Library Board meetings**

The next regular meeting is scheduled for Thursday, November 20, 2014 at 3:00 pm at the County Complex, 155 N. Taylor St., Fallon, NV in Room 102.

## **OLD BUSINESS**

### **Review and adoption of library marketing and publicity**

There were articles in the Lahontan Valley News and Mailbox News about the Library.

### **Discussion and possible action to approve repurpose project contractor**

Three contractors submitted responses to the request for bids from the County for the repurpose project. Bison Construction was recommended by the repurpose project committee. A motion was made by Ann Rapp to approve Bison as the contractor for the project. Second: Dottie Brown. All in favor.

### **Discussion and possible action to approve business related to the building repurpose project**

The Library will be closed from October 30 through November 2 to facilitate the move to the Annex. The Annex has been cleaned out to accommodate books from the Library's collection. Construction is scheduled to start November 13, 2014 and be completed by February 13, 2014.

The extended checkout period which began in October has been popular.

## **NEW BUSINESS**

### **Review and adoption of monthly financial report**

As of 10/06/14, 25% of the fiscal year has elapsed and 30% of the budget has been spent. A motion to accept the budget was made by Kim Farnham. Second: Ann Rapp. All in favor.

### **Review of Library Building and Gift Funds**

A motion was made by Dottie Brown to approve the Library Building and Gift Funds as presented. Second: Ann Rapp. All in favor.

**Discussion and possible action to approve closure of the Library on Saturday, November 28 and to close early at 3:00 pm on Wednesday, December 24 and Wednesday, December 31**

A motion was made by Ann Rapp to approve closure of the Library on Saturday, November 28 and to close early at 3:00 pm on Wednesday, December 24 and Wednesday, December 31. Votes in favor: Dottie Brown, Ann Rapp, Kim Farnham. Vote against: Zip Upham.

**Public comment**

None.

***The meeting was adjourned at 4:07 p.m.***

Respectfully Submitted,

Kim Farnham, Board Member and Secretary