

Minutes
of the meeting of the
Churchill County Library Board

December 18, 2014

The Churchill County Library Board held a public meeting on December 18, 2014 at 3:00pm at Churchill Complex 115 N. Taylor St. Fallon, Nevada.

Regular Agenda Items

Call to Order

Chair Kim Farnham called the meeting to order 3:06p.m.

Certificate of posting was noted.

Public Comment

Marilyn Hedges-Hiller announced the Churchill Library Association fund drive has been delayed until January. Invitations will go out soon. Donations will be accepted in the form of debit and credit cards this year.

Roll Call

Present were trustees Kim Farnham, Jean Beatty, Rebecca Taylor, Marilyn Hedges-Hiller.
New Board Member LeAnn Davis – replacing Ann Rapp who resigned in Nov 2014.
Director Carol Lloyd Legal counsel Wade Carner

Review and Adoption of Agenda

A motion was made by Marilyn Hedges-Hiller to approve the agenda. Second- Jean Beatty. All in Favor

Review and adoption of Minutes

Marilyn Hedges-Hiller questions the meaning of Backlist Fiction from minutes of previous meeting as well as several grammatical errors.

Grammatical errors are addressed and Marilyn Hedges- Hiller makes a motion to approve the revised minutes of the Library Board meeting on November 20, 2014- All in Favor

Trustee Report

Jean Beatty comments that the most recent Library article in the Lahontan Valley News was well done.

Director's Report

Trustee Ann Rapp resigned and LeAnn Davis was sworn in 12-18-2014

Fallon Automall will contribute \$750 to the Churchill County Library on 12-19-2014 as a part of their "pay it forward program"

Director Carol Lloyd requests vacation time from 4-27-2015 until 5-15-2015- During this time she will also attend Library Legislation Day in Washington D.C. as the President of the Nevada Library Association.

Circulation Report

Circulation report is slightly different due to the Library's current location in the Annex building

1/6 of the library's collection is currently available, circulation is still at 50% of last year.

Story time is being held at the museum.

Emedia classes are being held multiple times a week.

Churchill County Library Association donated \$18,000 to be used for the RFID system purchase.

The next regular meeting will be held January 22, 2015 in Churchill County Complex 115 N. Taylor St. Fallon NV.

Old Business

Carol is pleased with the article in the NLA newsletter which features the Churchill County Library's Repurpose Project.

KVLV radio public service announcement went well and studio owners are receptive to more segments being recorded in the future.

The Repurpose Project is on time and on budget.

Two change orders have been issued due to a hump found in the concrete that will be smoothed and the purchase of end panels.

Both change orders fall within the budget set aside for such occurrences,

The current architect project manager has stepped down and will be replaced January 2, 2015

New Business

In going over the monthly budget report 46% of the budget has been used in 42% of the fiscal year.

The Library's Budget must be submitted in January 2015 and the Comptroller will attend the next

Board meeting to explain county budgeting.

A discussion was had to address whether or not the Library Board of Trustees would continue to request \$50,000 annually by Churchill County now that the Repurpose Project is under way and fully funded. Marilyn Hedges- Hiller states that the board should continue to request the funds in anticipation of future needs. Jean Beatty states that she believes the Board should have a concrete reason to request the funds and should be careful to view the Library as a part of the county as a whole.

A motion is made to accept the budget as presented by Rebecca Taylor. Second LeAnn Davis . All in Favor

Library Building Fund

\$37,000 will be needed for the 1st two phases of the RFID system

A motion is made to approve the Library Building Fund as presented by Jean Beatty. Second Marilyn Hedges-Hiller. All in Favor

Motion to approve changes to Bylaws of Churchill County Library Board of Trustees

A motion is made by Marilyn Hedges- Hiller that the Bylaws list the officers of the Board as Chair and Vice Chair rather than Chairman and Vice Chairman. Second LeAnn Davis. All in Favor

Churchill County Library does not currently meet minimum standards required of a public library due to staffing. Director Carol Lloyd requests she be able to request a waiver of those requirements.

A motion is made the the waiver be requested by Jean Beatty. Second Rebecca Taylor. All in Favor

Public Comment

None

Meeting adjourned 4:10pm