Minutes of the Meeting of the Churchill County Library Board

July 23, 2015

The Churchill County Library Board held a public meeting on Thursday, July 23, 2015 beginning at 3:00 p.m. at the Churchill County Library Annex, 507 S. Maine Street, Fallon, Nevada, 89406.

REGULAR AGENDA ITEMS

Call to Order: Chairperson Kim Farnham called the meeting to order at time: 3:00 p.m.

Public Comment: None. Churchill County Deputy District Attorney Joe Sanford advised against Library Board Member Marilyn Hedges-Hiller giving the Churchill Library Association report unless it is listed as an agenda item. This would comply with Open Meeting Laws. .

Roll Call: Present were Trustees Kim Farnham, Marilyn Hedges-Hiller, Jean Beatty, LeAnn Davis; Library Director Carol Lloyd; Churchill County Deputy District Attorney Joe Sanford; and County Commissioner Bus Scharmann.

Absent: Rebecca Taylor

Verification and Posting of Agenda: Verified by Library Director Carol Lloyd.

Review and adoption of agenda: A motion was made to approve the agenda as submitted by Jean Beatty. Motion seconded by LeAnn Davis. All in favor.

Review and adoption of the minutes: A motion to approve the minutes of the Library Board meeting on June 25, 2015 was made by LeAnn Davis. Motion seconded by Jean Beatty. All in favor.

Library Board of Trustees' Report: None.

Library Director's Report

The Family Reading Program: The Northern Nevada Literacy Council received a $175K grant through the United Way of Northern Nevada in support of literacy. As our partner, details are being worked out for the use of this money.
Summer Reading Program: Target of 650 participants exceeded with 710 registered. Today's program was Celtic Music and was well attended.
Churchill Library Association Report: The Annual Wine and Beer Tasting is scheduled for August 29th. Tickets are $25 and will be available at the Library on Monday, July 27. Donations are being accepted for a silent auction.
Writer's Workshop: Local writer Sara Dowling is leading this new group. Meetings are scheduled for Tuesday's from 5-7 p.m. and will be ongoing.
Librarian: Brenda Owens has resigned effective July 31. Position Review Committee approved

the 90 day hiring waiver. The Librarian position has been posted and closes on July 27.
Library Assistant: Interviews are completed and new person is expected to begin August 2.
Pages: The hiring of two pages is complete.
Drop in Friday: Friday, July 31 from 10 -3 p.m. has been scheduled as the time to honor and say "good bye" to Nancy Claeson (Library Assistant - 19 years), Nicole Gill (Page – 2 years), and Brenda Owens (Librarian - 2 years). Board members were invited to attend.
Facility: Painting of exterior has been completed. Three Art Bars over the Internet Stations have been installed. Carol is working with the County to bring in art work.
Library Building and Gift Fund: Phase 3 of the RFID system is on order. No installation date has been set at this time.

Set date and time of regular/special Library Board meetings: The next regular meeting is scheduled for Thursday, August 27, 2015 at 3:00 pm.

OLD BUSINESS

Review and adoption of library marketing and publicity

Lahontan Valley News: Director's Monthly Column 7/15/2015 was distributed.
Rotary: Director spoke at monthly luncheon.

NEW BUSINESS

Review and adoption of Monthly Financial Report: A motion to accept the budget was made by Marilyn Hedges-Hiller. Motion seconded by Jean Beatty. All in favor.

Review of Library Building and Gift Funds

Director Carol Lloyd reported Phase 3 of the RFID system is on order. No date has been set for installation.
A motion to approve the June 2015 Library Building and Gift Funds as presented was made by LeAnn Davis. Motion seconded by Marilyn Hedges-Hiller. All in favor.

Election of Officers: A motion was made by LeAnn Davis to nominate the following Slate of Officers: Kim Farnham, Chairperson; Marilyn Hedges-Hiller, Vice-Chairperson; and Jean Beatty, Secretary. Motion seconded by Marilyn Hedges-Hiller. All in favor.

Approval of Annual Report: A motion to approve the ANNUAL REPORT was made by Marilyn Hedges-Hiller. Motion seconded by LeAnn Davis. All in favor.

Public Comment: None.

Meeting Adjourned at 3:42 p.m.

Respectfully Submitted,
Jean Beatty, Secretary