

Minutes of the Meeting of the Churchill County Library Board

November 19, 2015

The Churchill County Library Board held a public meeting on Thursday, November 19, 2015 beginning at 3:00 p.m. at the Churchill County Library Annex, 507 S. Maine Street, Fallon, Nevada, 89406.

REGULAR AGENDA ITEMS

Call to Order: Chair Kim Farnham called the meeting to order at time: 3:00 p.m.

Public Comment: None.

Roll Call: Present were Trustees Kim Farnham, Marilyn Hedges-Hiller, Jean Beatty, Rebecca Taylor, LeAnn Davis; Library Director Carol Lloyd; Churchill County Deputy District Attorney Joe Sanford, and Alan Kalt, Churchill County Comptroller; Kathie Brinkerhoff, Lovelock Library Director; Cassie Harrison, WNC Student. Not present: Bus Scharmann, County Commissioner.

Verification and Posting of Agenda: Verified by Library Director Carol Lloyd.

Review and adoption of agenda: A motion to approve the agenda was made by LeAnn Davis. Motion seconded by Rebecca Taylor. All in favor.

Review and adoption of the minutes: A motion to approve the minutes of the Library Board meeting on October 22, 2015 was made LeAnn Davis. Motion seconded by Marilyn Hedges-Hiller. All in favor.

Special Budget Report by Alan Kalt, Churchill County Comptroller: Explanation of Budget Funds 240 (Public Library) and 320 (Gift and Donations) as two check books. Goal is to spend what is needed. Unspent amounts roll over to next year. Library is funded from Property, Sales, and Geothermal taxes.

Library Board of Trustees' Report: None.

Library Director's Report

Statistics: No comparison stats for 2014 as Repurpose Project was in progress. Nine Programs were listed.

Staff: All hiring has been completed. Board is invited to stop by and meet all new employees.

Minimum Standards: State requirements have been met.

Articles: "What Libraries Can (Still) Do" and "Percentage of Adult Book Readers Dips" were distributed.

Volunteers: Utilized to process materials, allowing significant cost savings.

Hosting YA Author: December 1, 2015, Ellen Hopkins, author of “Crank”, “Burn”, and “Glass”, will speak at the High School. The Churchill Library Association is fully funding this event.
CC Communications: Providing an internet bump. Library limited in use only by age of machines currently in use.

Set date and time of regular/special Library Board meetings: The next regular meeting is scheduled for Thursday, December 17, 2015 at 3:00 pm.

OLD BUSINESS

Review and adoption of library marketing and publicity

Lahontan Valley News: Three articles were distributed.

1. October 23, 2015 – Photo of open house for Marie Nygren’s photography.
2. November 13, 2015 – Announcement of Reception for Larry Neel’s photographs.
3. November 18, 2015 – Director’s Column. It featured information about the Centerpiece Extravaganza, Family Reading Program, Food for Fines, Writer’s Workshop, and New Books.

Other: December Calendar of Events is available on the Library website and at the front desk.

Artwork on Display: Photographs by Larry Neel will be on display until the end of December.

NEW BUSINESS

Review and adoption of Monthly Budget Report: A motion to accept the October 2015 budget was made by LeAnn Davis. Motion seconded by Marilyn Hedges-Hiller. All in favor.

Review and Adoption of Library Gift Funds: A motion to approve the October 2015 Library Gift Funds (with date correction from September to October) was made by Marilyn Hedges-Hiller. Motion seconded by Rebecca Taylor. All in favor.

Action to approve closure at 5:00 p.m. on December 24, 2015 and December 31, 2015: A motion to approve closure at 5:00 p.m. on December 24, 2015 and December 31, 2015 was made by Marilyn Hedges-Hiller. Motion seconded by Rebecca Taylor. All in favor.

Review and action to approve expending up to \$30,000 from Morgan Trust on non-print materials in all formats this fiscal year: A motion was made to approve expending up to \$30,000 from the Morgan Trust on non-print materials in all formats this fiscal year was made by LeAnn Davis. Motion seconded by Rebecca Taylor. All in favor.

Public Comment:

Kathie Brinkerhoff asked how to get Larry Neel’s Phone number. Carol will assist with this request. Kathie emphasized that Carol’s completion of the Public Survey takes a lot of time, the National Survey allows for the acquisition of LSTA funds (grants), and the Bibliostat Report is a State requirement.

Cassie Harrison thanked the Board for a “great” meeting.

Meeting Adjourned at 4:16 p.m.

Respectfully Submitted,
Jean Beatty, Secretary