

**CHURCHILL COUNTY
PUBLIC WORKS, PLANNING, AND ZONING DEPARTMENT
OFFICIAL MAP APPLICATION SUBMITTAL DATES
2021**

NOTE: This schedule is for all land division submittals except ROS/Boundary Line Adjustments which may be submitted at any time.

Churchill County has ONE official map application submittal date per month for land divisions, (45 days before the Planning Commission meeting per CCC 16.12.020). But we may accept applications beforehand to help applicants be sure their submittal is ready for review on that date. Please work with department staff before submitting.

1. **PRE-APPLICATION MEETINGS** are required and must be held before the submittal date.
2. **Submittal packages that are incomplete** after the Completeness Review date in the schedule must be re-submitted for a later Planning Commission meeting date.
3. Submitting packages **BEFORE** the Official Map Submittal Date is encouraged to allow time for identifying missing items and providing them before the completeness review.

<u>MAP APPLICATION SUBMITTAL DATE</u> (~Friday before 45-day review)	Nov 25, 2020	Dec 24, 2020	Jan 22	Feb 26	Mar 26	Apr 23	May 28	June 25	July 23	Aug 27	Sept 24	Oct 22
Completeness review date. Missing items after date will delay map to next PC hearing (~Weds, ~day 5)	Dec 2	Dec 30	Jan 27	Mar 3	Mar 31	Apr 28	June 2	June 30	July 28	Sept 1	Sept 29	Oct 27
Deadline for Revised Map from project surveyor. (~Fri. before Staff Report due)	Dec 31	Jan 29	Feb 26	Apr 2	Apr 30	May 28	July 2	July 30	Aug 27	Oct 1	Oct 28	Nov 24
Map & Staff Report mailed with Planning Commission Packet (~one week before PC meeting)	Jan 6	Feb 3	Mar 3	Apr 7	May 5	June 2	July 7	Aug 4	Sept 1	Oct 6	Nov 3	Dec 1
<u>PLANNING COMMISSION MEETING</u> (2 nd Wednesday)	JAN 13	FEB 10	MAR 10	APR 14	MAY 12	JUN 9	JUL 14	AUG 11	SEP 8	OCT 13	NOV 10	DEC 8

Holidays: 1/1, 1/18, 2/15, 5/31, 7/5, 9/6, 10/29, 11/11, 11/25-26, 12/24, 12/31